

Job Application Form

Please complete in full and forward application with your cover letter and curriculum vitae to enquiry@buckethousepreschool.com. We regret that only shortlisted candidate will be notified.

Application Date	dd / mm / yyyy	
Position Applied	<input type="checkbox"/> Principal <input type="checkbox"/> Parent Liaison <input type="checkbox"/> Atelierista <input type="checkbox"/> Core Teacher (Eng) <input type="checkbox"/> Core Teacher (Chi) <input type="checkbox"/> Associate Teacher <input type="checkbox"/> Cleaner <input type="checkbox"/> Cook	
Working Hours	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Ad-hoc	
Advertisement Medium	<i>You may tick more than one option</i> <input type="checkbox"/> School Website <input type="checkbox"/> Facebook <input type="checkbox"/> Instagram <input type="checkbox"/> Career Fairs <input type="checkbox"/> Word of Mouth <input type="checkbox"/> Others (please specify): _____	
Personal Particulars <i>(*delete accordingly)</i>	Name as in NRIC (<u>underline</u> surname)	
	Chinese Name (if applicable)	
	Date of Birth dd / mm / yyyy	Gender <input type="checkbox"/> M <input type="checkbox"/> F
	NRIC/FIN/Passport No <i>pink/blue*</i>	
	Nationality:	
	Country of Birth:	
	Race:	Religion:
	Dialect:	
Marital Status <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed		
Residential Address		Postal Code
Contact No: (Mobile)		(Home)
Email Address:		

Educational Qualifications	Duration <i>(from – to)</i>		Name of Institution	Qualification(s) Attained
	mm/yy	mm/yy		
No of subjects obtained for GCE 'O' Level with passes or equivalent:				
Grade of English language at GCE 'O' Level or equivalent:				

Language Proficiency Please indicate Advance, Intermediate or Basic	Language / Dialect	Written	Spoken

Employment Details	Name of Company	Position	Period (from – to)		Salary	Reason for leaving
			mm/yy	mm/yy		

Family Particulars	Name of Family Member	Age	Nationality	Relationship	Occupation

References Please provide two references who were your superiors from your previous employments	Reference 1	Reference 2
	Name:	Name:
	Company:	Company:
	Current Position:	Current Position:
	Relationship:	Relationship:
	Contact No:	Contact No:
	Email Address:	Email Address:

Additional Information	Answer the following questions by indicating (✓) in the appropriate box. If yes, please provide details.	Yes	No
	1. Have you ever been charged with any offence or convicted by any court or detained by the authorities under the provisions of any law in any country? You are to provide full details of any charges made against you even if you were eventually acquitted by the court.		
	2. Has any bankruptcy action ever been taken against you?		
	3. Have you suffered, or are suffering from any medical condition, diseases, mental or physical illnesses for which you have received or require medical treatment?		
	4. Have you ever been discharged or dismissed from any service in your previous employment?		
	5. Are you involved in any business undertakings? (e.g. Directorship, Partnership, etc.)		
	6. Are you currently expecting (if any)?		
	7. Do you have any relatives or friends working or studying in Bucket House and/or associate companies?		
	8. Have you applied for or attended any interview with Bucket House and/or associate companies before?		
	9. Do you have any objection for us to conduct reference and/or background checks?		
	10. What is your notice period / earliest availability?		
	11. What is your expected monthly salary?		

If you have answered "Yes" to any of the above questions, please provide details here.

Declaration

I declare that all information given by me in this application for employment is true to the best of my knowledge and that I have not wilfully withheld any relevant particulars.

This declaration shall, if I am employed by the Company, be part of my contract of service. I accept that if any of the information given by me in this application for employment is in any way false, or incorrect, the Company shall have the right to reject my application, withdraw any offer of employment or dismiss me without notice and without assigning any reason.

I give consent to the Company to collect, use and disclose all information provided in this application for employment, including but not limited to any of my personal data, for the purposes of, inter alia, assessing my suitability of employment with the Company and for administering and facilitating the job application process.

I also understand that the Company may disclose my personal data to and with its subsidiaries and third parties for the purposes mentioned above. I agree that the Company may retain the information provided for as long as it is necessary to fulfil the purpose for which it was collected, the legal or business purposes of the Company, or as required by relevant laws.

When destroying the information provided, I understand that the Company will take commercially reasonable and technically possible measures to make the personal information irrecoverable or irreproducible in accordance with the applicable laws.

Signature _____

Date _____